



991 E. Sand Lake Rd.  
Altamonte Springs, FL 32714  
Carlton Kilpatrick, director

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## **VIRTUAL HANDBOOK**

*Note: This handbook is distributed to students and parents via our website.  
Printed copies are provided for students without internet access at home.*

### **Philosophy and Procedures**

#### **I. Philosophy**

The Choral Department seeks to provide a musical outlet for any student at Lake Brantley High School, regardless of their musical background or any other consideration. Music is a vital part of a complete education and participation in the choirs at Lake Brantley High School can provide students with educational, creative, and social experiences. Music literacy, music history and music theory are an integral part of the curriculum, as well as a high standard of performance.

#### **II. Goals and Objectives**

- To encourage each student's interest in music and their continued participation
- To instill the values of effort, commitment, cooperation, self-discipline, respect (of oneself and others), dedication, and responsibility
- To perform musical repertoire that is varied and challenging
- To perform at a high level and to gain a greater understanding of music
- To represent the fine arts department, Lake Brantley High School and the community in a positive and professional way

#### **III. Expectations**

- Students will respect themselves and others
- Students will attend all rehearsals and performances, as required by the director
- Students will strive to achieve to the best of their abilities
- LBHS Choirs will be known for their high level of performance and good musicianship on the concert stage and for their integrity and dedication to their school and community off-stage.

### **Classroom Rules**

#### **BE POLITE**

- Respect yourself, your fellow students and your teacher.
- Limit talking to appropriate times
- Raise your hand and wait to be acknowledged
- Do not bring food or drink (other than water) into the chorus room without permission

- Do not enter the director's office, practice rooms, music library or uniform storage room without permission.
- Use cell phones and other devices only at appropriate times.

### **BE PROMPT**

- Come to class on time– that means in your seat ready to warm-up when the tardy bell rings.
- Come to after school rehearsals and performances on time.
- Make arrangements to be picked up in a timely manner after rehearsals and performances.

### **BE PREPARED**

- Bring a pencil to class...every day!
- Keep your notebook in order.
- If necessary, prepare your music outside of class.
- Bring everything you need to a performance– music and complete uniform!

### **Discipline Plan**

First offense– Verbal warning

Second offense– DETENTION, phone call to parent/guardian

Third offense– REFERRAL

*Please note that violations of the Seminole County  
Public Schools Discipline Code will  
result in disciplinary action as dictated by School Board policy.*

### **Bullying/Cyber-Bullying Policy**

In addition to the punishment dictated by the SCPS Discipline Code, students who engage in confirmed bullying and/or cyber-bullying will be unable to perform at the next two LBHS Chorus performances. A repeat offense will result in that student transferring to a non-performance based curriculum for the remainder of the school year. This type of behavior is unacceptable and will not be tolerated in any form.

### **Grading Information**

*Chorus is an academic class and an extracurricular activity and it requires an extra time commitment.*

*Students will be evaluated in 4 areas:*

#### **Participation– 20%**

Students will receive points based on their participation in rehearsals and performances. Participation is more than being present, it is being actively involved and contributing to the rehearsal. Participation points will be awarded for good posture, participating in class discussion and being an aggressive leader.

**Notebook- 20%**

All daily class work will be kept in this notebook and students will be evaluated on the completeness of their notebook at the end of each grading period. Notebook activities will include exercises in music theory, music literacy and music history. It is the student's responsibility to maintain their notebook and make-up work as necessary. Some Notebook assignments will be online and will be accessed from a smart phone or other internet-enabled device. Students without access to the internet at home will be given opportunities to complete their work during class time.

**Performance- 40%**

There will be at least one required performance each nine weeks. It is impossible to recreate a performance for students with excused absences.

**Students may write a paper on a musical topic of their choice of at least 10 pages handwritten for a maximum of 75% points towards their performance grade.**

**Quarter Exam- 20 points**

As mandated by SCPS, all students will take an exam each quarter. The exam will be written and will cover topics from the Chorus Notebook (musicianship, notation, vocabulary, listening, dictation, history) and rehearsal (vocal technique, rehearsal and concert etiquette, etc.)

**GPA REQUIREMENT**

Florida statutes requires a minimum GPA of 2.0 to participate in extracurricular activities. The director will check each student's report card each nine weeks to ensure they meet this requirement. Students who fall below this GPA will be placed on probation.

**EXTRA CREDIT**

Students may earn extra credit by 1) attending concerts or musicals, writing a brief review and turning in the program and review to the director OR 2) participating in extra choral activities outside of school.

**SCHEDULING CONFLICTS**

It is impossible at a high school the size of Lake Brantley to avoid all schedule conflicts. Please keep track of your calendar and let Mr. Kilpatrick know as soon as a conflict becomes apparent. Every effort will be made to reach a compromise that will allow the student to satisfy both obligations.

**Uniform Information**

Every student is required to wear a standard chorus uniform at every performance. The uniforms are provided by the Choral Department, but each student will need to provide some accessories (detailed below).

### **WOMEN**

Dress (provided)  
Black character shoes (purchase through chorus)  
Pearls (purchase through chorus)  
No large jewelry or earrings, no necklaces other than pearls, no bracelets  
Hair pulled back off face  
2017-2018 Chorus t-shirt (purchase through chorus)

### **MEN**

Tuxedo coat and pants (provided)  
Tuxedo shirt (purchase through chorus)  
Bowtie and cummerbund (purchase through chorus)  
Black dress shoes  
Solid black socks– no white!  
Hair pulled back off face- for those with long hair  
2017-2018 Chorus t-shirt (purchase through chorus)

### **COST**

First Year Chorus Members- \$85.00

Returning Chorus Members- \$50.00

*NOTE: Starting in the 2017-2018 school year, the official white LBHS Chorus Polo will only be required for students who plan to participate in the Candlelight Processional. The polo will be an additional cost of \$25.00.*

## **Parent/Guardian Information**

Dear Parents, Guardians and other family members-

Welcome to the LBHS Chorus! You are just as vital to the success of this program as your student. Please read the following Parent F.A.Q.'s and feel free to get involved!

### **How can I best support my student as a member of the LBHS Chorus?**

Come to the concerts! The concerts are the product of nine weeks of hard work by your student and they want you to be there, whether they will admit it or not!

### **How can I best support the LBHS Chorus as a whole?**

Please consider becoming a member of the Lake Brantley Chorus Boosters (LBCB). This parent-led organization is vital to the continued success of the chorus program. Find out more about the LBCB online. The deadline to join the LBCB for reserved seats is the Fall Concert– October 3rd, 2017.

If you plan to volunteer for the chorus, we are always in desperate need of chaperones, uniform tailors and all kinds of other assistance. If you wish to volunteer for the chorus, please register as a Dividend with the Seminole County Public Schools ([www.scps.k12.fl.us](http://www.scps.k12.fl.us)).

### **How do I become a Candlelight chaperone?**

Candlelight chaperones are selected from registered Lake Brantley Chorus Booster members. It is impossible to guarantee the number of performances and the number of chaperones that will be able to participate. Every effort will be made to give every Booster member at least one performance.

### **What do I need to purchase for my student?**

Please see the parent checklist for information on all forms and purchases necessary for your student.

### **How can I get in touch with you?**

Office phone: 407-746-3461

e-mail: [carlton\\_kilpatrick@scps.k12.fl.us](mailto:carlton_kilpatrick@scps.k12.fl.us)

Please let me know when you realize a date conflict or other concern has arisen. I will strive to make it

work for your student and am usually willing to compromise.

### **What do you consider an excused absence from a concert?**

Any absence that would be excused by the attendance office- personal illness, etc. will be an excused absence from a required choral performance. Only students with excused absences may submit make-up work for a missed performance (see grading policies). Students with unexcused absences will receive a grade of zero.

### **What performances are required?**

Please consult the Chorus calendar online or on the syllabus.

## **Concert Etiquette**

Concerts are the culmination of hundreds of hours of diligent work from students. It is our goal to make our concerts professional and of the highest caliber. The audience plays a significant role in the success of our concerts. As the students prepare for their performance, so should the audience. Thank you in advance for your cooperation with setting a good example for other audience members.

Our concerts are "formal" in nature, and therefore it is important for those attending to dress nicely. When choruses perform at Carnegie Hall, everyone in the audience is dressed in their best. The same thing should hold true with our concerts at Lake Brantley High School or any other venue. This helps create an atmosphere that these concerts are something special.

Our concerts are frequently recorded, and therefore the following expectations of general concert etiquette are requested:

**No cell phones, handheld computers, or beepers.** Since music is the art of sound, it is imperative that the auditorium is perfectly silent in order to hear all the beautiful sounds from the students. Even when silent, the bright screens are distracting to audience members around you.

**No flash photography.** This is distracting and disruptive to the performers.

**No talking during performances.** Voices are easily picked up by professional microphones during recording. Be courteous to the performers and to those seated around you.

**No yelling or screaming your student's name.** Younger children may be inclined to try to get the attention of older siblings. This is a serious concert, and not a sporting event.

Babies or young children will probably NOT enjoy our concerts. Performances last about an hour and a half to two hours in length. This is a long time for little ones to sit still or remain quiet. **For the enjoyment of those in the audience, and to insure that taped performances pick up only the sound of music, please IMMEDIATELY take restless or crying children from the auditorium.**

**Late Arrivals-** If you arrive late for a concert, you will not be admitted into the auditorium until there is applause. Please be respectful of the ushers about this point and do not argue. In any professional theater you will find the same standards. *If you must leave the concert for any reason, you will not be admitted until there is a moment of applause. Again, please be respectful of the ushers.* The sound of doors opening and closing is distracting to both the performers and the audience.

**When am I supposed to applaud?** Watch the conductor for cues. It is appropriate to applaud when the conductor enters the stage, when the choir enters the stage, or when the choir is seen for the first time. When a selection is concluded, always wait until the conductor's arms are down before applauding. If we perform a major work or a sectionalized piece, wait until all movements are complete before applauding.